

MCKEE ELEMENTARY  
CHECKLIST FOR NEW STUDENTS

Student Name \_\_\_\_\_ Grade \_\_\_\_\_  
 Parent Name(s) \_\_\_\_\_ Home Phone \_\_\_\_\_

Document	Comments	Date Completed	Initial
<b>Original</b> Proof of Residency (acceptable forms are driver's license, or rental/mortgage agreement ... all with current address; we'll make copy)			
Bed & Board			
Immunization Records			
Act 26 Form Notarized			
Records Request			
Special Education Records			
Permanent Record Information Sheet			
<b>Original</b> Birth Certificate or proof of date of birth (we'll make copy)			
<b>Blue</b> Home Language Survey			
<b>Golden</b> Emergency Form			
Student Handbook			
Physical (Kindergarten & Out of State)			
Dental (Kindergarten & Third)			
Student Confidentiality Letter			
Emergency Evacuation Form			
Emergency Notification System Letter	Included in packet		

All Documentation Complete \_\_\_\_\_

Student may start school \_\_\_\_\_ Assigned to \_\_\_\_\_